

**Name of meeting:** Annual Council

**Date:** 25 May 2011

**Title of report:** Dates/Times/Venues of Council Meetings - 2011/12

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the <a href="#">Council's Forward Plan</a> ?	No
Is it eligible for "call in" by <a href="#">Scrutiny</a> ?	Yes
Date signed off by <u>Director</u> & name	16 May 2011, David Smith, Director of Resources
Is it signed off by the Director of Resources?	No financial implications
Is it signed off by the Acting Assistant Director - Legal & Governance?	No legal implications
Cabinet member <a href="#">portfolio</a>	Corporate (Councillor Khan and Pandor)

**Electoral [wards](#) affected:** All

**Ward councillors consulted:** Not applicable

**Public or private:** Public

## 1. Purpose of report

To recommend dates, times and venues of Council meetings in 2011/12

## 2. Key points

Corporate Governance and Audit Committee, at a meeting held on 28 April 2011, proposed the following dates/times/venues:

- Wednesday 22 June 2011 - Ordinary Meeting (Huddersfield Town Hall) - Holding Executive to Account
- Wednesday 27 July 2011 - Ordinary Meeting (Huddersfield Town Hall) - Key Discussion/Scrutiny
- Wednesday 14 September 2011 - Ordinary Meeting (Huddersfield Town Hall) - Holding Executive to Account
- Wednesday 19 October 2011 - Ordinary Meeting (Huddersfield Town Hall) - Key Discussion/Scrutiny
- Wednesday 7 December 2011 - Ordinary Meeting (Huddersfield Town Hall) - Holding Executive to Account
- Wednesday 18 January 2012 - Ordinary Meeting (Huddersfield Town Hall) - Key Discussion/Scrutiny
- Wednesday 22 February 2012 - Budget Council Meeting (Huddersfield Town Hall)
- Wednesday 21 March 2012 - Ordinary Meeting (Huddersfield Town Hall) Holding Executive to Account
- Wednesday 23 May 2012 - Annual Meeting (Huddersfield Town Hall)

Ordinary Meetings of the Council to commence at 5.00 pm under Council Procedure Rule 2(3).

The Budget Meeting to commence at 5.00 pm under Council Procedure Rule 3.

The Annual Meeting to commence at 1.00 pm under Council Procedure Rule 1(1).

### **3. Implications for the Council**

None.

### **4. Consultees and their opinions**

Group Leaders, the consensus being for no change from the times and cycle last year.

### **5. Next steps**

Following approval of the programme of meetings, arrangements will be made for the appropriate accommodation.

### **6. Officer recommendations and reasons**

That, in accordance with the decision of Corporate Governance and Audit Committee on 28 April 2011:-

- (i) Annual Council meeting be recommended to approve the programme of ordinary meetings of the Council in 2011/12, as set out in the submitted report, in accordance with Council Procedure Rule 2(3).
- (ii) Annual Council meeting be recommended to agree that the "Budget" Council meeting be held on 22 February 2012 at 5.00 pm and that the provisions of Council Procedure Rule 3 should apply to this meeting.
- (iii) Annual Council meeting be recommended to note the provisional date of the Annual meeting for the Municipal Year 2012/13, namely 23 May 2012, under the provisions of Council Procedure Rule 1(1).

#### **7. Cabinet portfolio holder recommendation**

Not applicable.

#### **8. Contact officer and relevant papers**

Adrian Johnson, Governance Officer, 01484 221712  
Email: [adrian.johnson@kirklees.gov.uk](mailto:adrian.johnson@kirklees.gov.uk)

Background Papers: None

#### **9. Assistant director responsible**

Vanessa Redfern, Legal Governance and Monitoring.

CTE060 (160511)